

TRAINING

Team Capabilities

Kaiva Strategies, LLC creates multi-disciplined project teams to solve complex problems. Together we bring the right experts in science, health, & technology to resolve modern public health challenges.

OUR CREDENTIALS


















Our Services


We partner with Federal Health agencies to support the mission of improving health safety, advancing public health domestically and abroad, and responding to public health emergencies.


-  **Records Management & Information Governance**


Develop records retention policy & information governance processes to comply with Federal regulations and to ensure authenticity and availability of federal records.
-  **Public Health Education, Training & Community Outreach**


Support public health communication & campaigns through web content, graphics support, & training for health-IT systems.
-  **Digital Communications**

Promote & advance health information to the public using digital services & web analytics to maximize customer experience.
-  **Regulatory Review Support & Analysis**

Understanding of pre-market regulatory review processes & post-market surveillance for regulated health products.
-  **Training Strategy**

Leverage our Learning Framework based on the industry-standard ADDIE model to develop training strategies and plans that align with business goals and objectives.
-  **System Maintenance & Support**

Experience with full-range, Operations and Maintenance (O&M) activities by focusing on the daily technical support and defect resolution necessary to maintain "lights on" availability, reliability, and security of systems.
-  **Training Curriculum Development**

Developing content for a variety of training delivery methods that are most effective for the intended audience including web-based training, classroom instruction, learning aids, training clinics, and training reinforcement activities.
-  **Tech Refresh**

Provide software and hardware upgrade support services with an approach that integrates multiple iterations of continuous process and service improvement to maintain a high level of service.

AWARD PROCESS

Qualified Native American Tribal 8(a) businesses can be awarded sole-source contracts up to \$100M for DoD & up to \$25M for federal & civilian agencies, without J&A, per the revision of Section 811 of the NDAA.

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AGENCY PROGRAM MANAGER
 - Establishes Requirement
 - Prepares SOW & Procurement Request
 - Identifies 8(a) Firm - Market Research
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BUDGET OFFICER
 - Authorizes Funding
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CONTRACTING OFFICER
 - Identifies 8(a) Firm as the most capable
 - Offers the requirement to the SBA for the 8(a) Firm
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SBA
 - Accepts requirements on behalf of the 8(a) Firm
 - Authorizes agency to conduct negotiations with 8(a) Firm
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CONTRACTING OFFICER
 - Issues RFP to the 8(a) Firm
- 
8(a) FIRM
 - Submits technical and cost proposal to the Contracting Officer in response to the RFP
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CONTRACTING OFFICER
 - Performs technical and price analysis
- 
8(a) FIRM
 - Negotiates final price and deliverables with the Contracting Officer
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CONTRACTING AWARD
 - Contracting Officer assembles contract and forwards to SBA
 - Government Agency, SBA and 8(a) Firm executes contract

Unlimited Sole Source Set-Aside Contract Value Authority

FAR 19.805 Competitive 8(a); 19.805-1 General

Where an acquisition exceeds the competitive threshold (\$4M), the SBA may accept the requirement for a sole source 8(a) award if the SBA accepts the requirement on behalf of a concern owned by an Indian tribe or Alaska Native Corporation.

Past Performance FAR

FAR 15.305(2)(iii)

Past Performance information is one indicator of an offerer's ability to perform the contract successfully. The solicitation provides offerors an opportunity to identify past or current contracts relevant to the requirement and evaluate problems encountered on the identified contracts and the offeror's corrective actions.

Our Clients



& many more

SBA Business Opportunity Specialist

SCOTT CARLSON

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 Utah District Office

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Past Performances

Training at CDER Office of Computational Science (OCS)

DRT has supported CDER OCS for over eight years, designing, developing, and managing a training program on OCS analytical tools, Data Standards, and Digital IND Safety Reporting. Our team uses our Learning Framework to implement standard processes, tools, and templates throughout the training lifecycle and across all OCS training projects to deliver a consistent training experience to reviewers. We support the development and delivery of classroom and online training, on-demand eLearning content using tools like Camtasia, and hands-on workshops to provide reviewers with accessible, relevant, and timely training. We use Saba, the Department of Health and Human Services' (HHS's) Learning Management System (LMS), to develop and publish training offerings, manage and track registration and attendance, and complete reconciliation and closeout of each training offering. In 2019 DRT supported OCS in delivering classroom training and workshops to 560 students, with 93% of students surveyed rating the training as "Excellent" or "Very Good."

Records Management & Information Program Support at FDA Center for Food Safety & Applied Nutrition (CFSAN)

DRT supported the FDA/CFSAN/DITM (Division of Information Technology Management, formerly BIS) with their Records Management and Information program, providing direct support to the scientists of CFSAN on records management practices, statutes, and policies. We collaborated extensively with the FDA-governing Records Management team to ensure CFSAN was employing appropriate records management processes and procedures identified by National Archives and Records Administration's (NARA) directives and Federal records management-related statutes and regulatory requirements. DRT supported DITM in records management of physical records inventory, retention scheduling, scanning, records transfer, search and retrieval of documents and information, and the storage of physical and electronic records. We leveraged our domain knowledge of records management at FDA to support CFSAN's records management training program by developing training materials and a user guide for the Documentum software tool used as the FDA document repository. DRT supported the efforts to ensure all CFSAN employees were compliant. Over the last two years, DRT has helped CFSAN achieve 100 percent training completion by all CFSAN employees.

Information Systems Engineer Functional & PME Course Implementation Training & Support (AOC 26B)

Kaiva Tech provides two CCNA instructors for the Fort Gordon Cyber Center of Excellence Signal School Cisco Training Academy and one instructor for Host Based Security Systems (HBSS) and Assured Compliance Assessment Solution (ACAS) training. CCNA Instructors are required to possess a current CCNA certification as well as the Cisco Net Academy Instructor certification. CCNA instructors provide classroom instruction and hands-on training on four semesters of training, each semester is conducted within a 9-day period consisting of on-line training and evaluation, daily classroom instruction, practical hands-on exercises and examinations utilizing both packet tracer software and physical Cisco router and switch equipment. Instructors provide training required for students to successfully complete all four semesters of training for both written and performance examinations prior to attempting the actual Cisco CCNA (Routing and Switching) certification.

The HBSS/ACAS instructor is a part time position that provides 40 hours of instruction on McAfee's ePolicy Orchestrator Host Based Security System and Tenable/Nessus' Assured Compliance Assessment Solutions Security Center functions for active and passive compliance and security scanning. Both HBSS and ACAS instruction is provided in a classroom environment with lecture and hands-on performance exercises and evaluations. The use of virtual VmWare software is configured on the instructor computer for ePolicy Orchestrator and Security Center of which students have the ability to access from individual workstations to administer software policies and scanning of classroom systems with all functions available as if in a real-world environment.